

2nd quarter 2020 (May 2020)

1. VanderCook College of Music acknowledges that the institution has received funding from the Coronavirus Aid, Relief and Economic Security Act (CARES Act) and signed and returned the Certification and Agreement to the Department of Education with the assurance that the institution has used, or intends to use, no less than 50% of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
2. VanderCook College of Music has received \$79,113 from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.
3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act was \$66,925.
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act was 64. This included students enrolled in the BMEd, MCert and TCEP programs.
5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act was 64.
6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act is as follows:
 - All full- and part-time Title IV-eligible students with a completed FAFSA on record and enrolled in coursework at VanderCook College of Music in May, 2020, were issued a check for \$350 to offset the costs of the disruption provided by the coronavirus pandemic.
 - Additional funds were made available to students enrolled at VanderCook pending receipt of an Emergency Grant Application, in which students were asked to request funds to cover specific costs associated with the disruption such as food, housing, course materials, technology, health care and/or child care.
 - The first round of applications needed to be received by May 11, 2020 at 11:59 p.m. and awards were granted on May 30.
 - Additional funding was to be made available to students pending a separate application.
7. The instructions provided by the institution to students concerning the Emergency Financial Aid Grants encompassed the following:
 - An e-mail was sent to all students informing them of their eligibility for special assistance, when to expect their \$350 check, and how to apply for additional funding (see above). A follow-up e-mail was sent to all students who never completed a FAFSA informing them that they, too, may be eligible for funding pending receipt of the approved FAFSA. VanderCook's financial aid officers were listed as contacts.
 - In addition, the undergraduate dean and the college president met with VanderCook's Student Senate to inform them of this plan and to answer their questions about allowable purchases, eligibility and timing of funding.