Graduate Course Number: 7602

Course Title: Financial Support: How to Ask for Money $$

Days/Times of Class Meetings: Online: September 19-December 9, 2022

Number of Credits for the course: 2 Graduate Credits

Instructor with phone number, email address, and office hours: Don Stinson; 815-919-8980; dstinson@vandercook.edu

“This Syllabus is a general outline of the course and is subject to change upon notification to the students during a regular class session.”

Student Engagement Statement: Students are expected to communicate in a collegial fashion with the instructor and classmates. They are expected to participate in workshop discussions. It is also expected that students will inform the instructor as soon as possible if facilitation or accommodations for learning or scheduling reasons are needed.

Course Description: There is always money somewhere! Locating financial resources for a music program can be challenging. This workshop will help music teachers determine financial goals for their program, offer suggestions on talking with administrators in regards to school funding, and offer strategies for asking for money and resources. The facilitator will provide alternative approaches to help stretch existing dollars. Online attendees will be supplied with sample scripts for asking for resources and will work on program goals and proposals that can be implemented into their own programs.
<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Outcomes Assessments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students will be able to have a basic understanding of school and district financing.</td>
<td>The major outcome of this workshop is financial literacy and self-advocacy. Students will utilize discussion and roleplaying to work towards goals of advocating for resources and finances that are necessary for a quality music program.</td>
</tr>
<tr>
<td>Students will be able to differentiate appropriate possible accounts and resources for program funding.</td>
<td></td>
</tr>
<tr>
<td>Students will be able to prepare and potentially argue proposals and requests for program financing and resources.</td>
<td></td>
</tr>
</tbody>
</table>

**Program-Level Outcomes Addressed:** Professionalism in Teaching - Candidates will participate in group and character-building activities by working alone and with others to explore personal strengths, weaknesses, opportunities, and threats to personal and professional growth. Students will demonstrate the ability to: Research best educational practices; Discern new uses for information from a variety of course work; Reflectively discuss their teaching and ways to enhance it, Strength in Character- Candidates will develop new approaches to the praxis of teaching by learning about, experiencing, and using best practice techniques as borne out in proven traditional practices and those demonstrated as effective through current research. Students will demonstrate the ability to: Discuss a variety of educational approaches; Describe why particular educational approaches are chosen for use; Choose and apply new approaches to the teaching praxis.
Course Requirements and Assessment: At the conclusion of the workshop, students will have a general outline of a financial or resource proposal based on a goal that is specific to their needs.

Grading Breakdown: Classroom discussion: 75%; Financial/Resource proposal outline: 25%

Instructional Materials: Instructor will supply handouts and materials at no cost to the participants.

Course Bibliography: N/A

Course Calendar or Schedule: Online: September 19-December 9, 2022

Attendance Policy: Students must be in attendance for both days of the course.

Candidate Conduct

“An important part of VanderCook’s Conceptual Framework and Candidate Dispositions and Outcomes is the focus on professionalism and character. Specific descriptors include participation as well as attendance, flexibility in the face of changing circumstances and institutional needs, the commitment to continual personal development, self-reflection and growth, respect for the academic community and the individuals and resources of that community, and behavior, speech and dress that is appropriate and respectful in the educational environment. Failure to observe standards of professional behavior may result in referral to the Standards Committee and/or the appropriate dean. Consistent concerns in this area will have an impact on successful completion of the program.”

- Cell Phone/Computer Policy: Cell phones may be used when appropriate for the session.

Health and Safety

VanderCook College of Music is committed to providing a safe and healthy environment for study and work. Basic information regarding the maintenance of health and safety within the contexts of practice, performance, teaching and listening is provided throughout the academic year. Health and safety information specific to this course will be addressed. It is the responsibility of each individual musician to take an active role in making informed decisions to help maintain their own health and safety.

Academic Honesty

“Candidates are expected to maintain the highest standards of integrity in their academic work. Failure to do so will jeopardize a candidate’s success in the program. Examples of academic dishonesty include:

- Presenting another’s words, music, or concepts as your own by failing to acknowledge or properly cite the source.
- Communicating or receiving answers or information to/from another in a testing situation.
- Consulting notes or any other source of answers/information in a testing situation, unless the instructor authorizes such access.”
• Making available or accessing tests or quizzes from current or previous classes unless explicitly authorized by the instructor.
• Bringing, by any means, answers or information into a testing situation except as explicitly authorized by the instructor.
• Collaborating or turning in jointly produced work on any test or assignment that is intended to reflect individual effort.”

Plagiarism
“Plagiarism means taking someone else’s words, ideas, data or work and presenting them as your own. This could mean an exact duplication of someone else’s work without proper citation of the source, or it could mean you present it with only small changes and do not cite the source. Plagiarism can occur in art, music, literature, or technology – really in any area of intellectual work.

All work submitted should be properly credited to the original source of the information or idea whether the source is a book, Internet site, article, or any other medium. In written work, quotation marks or block indentations show direct quotations and the source must be cited. If information that is not common knowledge is paraphrased or summarized from a source, that source (including websites) must be cited. Failure to do so in academic assignments represents cheating and carries the appropriate penalties.

Copyright compliance is the goal of VanderCook College. Information to help with clarification of what constitutes fair use of copyrighted material, including photocopying, is on permanent reserve in the Ruppel Library.

No candidate should expect to receive a passing grade on any test or assignment that reflects dishonesty or academic irregularity. Cheating in any form may result in failure of the class and academic expulsion.”

Disability Statement
“If a student has a disability which might interfere with that student’s ability to function in this course it is the responsibility of that student to notify the instructor at the beginning of the course.”