

**VanderCook College of Music**  
**Undergraduate Recital Request Form**  
**Spring 2020 – Due 1/24/20**

(Updated 1/7/20)

*Please carefully read and complete this form. Note that only fully completed forms can be processed. Also be aware that because of the many factors involved in recital scheduling, requests cannot be guaranteed.*

Recitalist's Name \_\_\_\_\_ Junior \_\_\_\_\_ Senior \_\_\_\_\_

Major Applied Area \_\_\_\_\_

Major Applied Teacher \_\_\_\_\_

Secondary Applied Area (if applicable) \_\_\_\_\_

Secondary Applied Teacher (if applicable) \_\_\_\_\_

There are four (4) possible recital configurations for undergraduates. Choose your first preference below:

3 juniors \_\_\_\_\_ 2 seniors \_\_\_\_\_ 1 junior + 1 senior \_\_\_\_\_ 2 juniors + 1 senior \_\_\_\_\_

Requested Recital Partner(s) \_\_\_\_\_  
\_\_\_\_\_

Each recitalist must fill out a form. **The completed forms of all recitalists on the same program should be stapled together and submitted to the director of applied studies.** Your preferred dates (listed below) must be confirmed by all parties involved, including other recitalists and their teachers. Accompanists will be assigned in consultation with the piano faculty once the director of applied studies confirms the final date.

Below please list two requested dates, **at least seven days apart**, from the "List of Possible Recital Dates – Spring 2020." Check the updated Recital Date Calendar posted outside the office of the director of applied studies before submitting your dates, in order to assure that they are still available. Dates will be confirmed on a first come, first served basis. However, the Recital Request Form **must** be submitted to the director of applied studies no later than **FRIDAY, JANUARY 24, 2020.**

1<sup>st</sup> Choice

Date \_\_\_\_\_ Time(s) \_\_\_\_\_

2<sup>nd</sup> Choice

Date \_\_\_\_\_ Time(s) \_\_\_\_\_

Teacher's Signature (confirming the dates requested above) \_\_\_\_\_

**N. B. The Recital Repertoire Approval/Dress Rehearsal Scheduling Form will be due Friday, February 7, 2020.**