UNDERGRADUATE ADMISSIONS CHECKLIST

☐ Undergraduate Application
   Application Form (next page front and back)
   Handwritten Essay (form enclosed)
   $35.00 Non-Refundable Application Fee
   Please make checks payable to VanderCook College of Music

☐ Official High School Transcript
   Request that your high school send (in a sealed, signed envelope) an official high school transcript* that shows your first semester senior grades. Send to:
   VanderCook College of Music
   Undergraduate Admissions
   3140 S. Federal St.
   Chicago, IL 60616-3731
   *Transfer students must send official college and high school transcript(s)

☐ ACT or SAT Scores
   While these scores are often included in your high school transcript, you should ask that your scores be sent to VanderCook College of Music when you take the examinations.

☐ Three Reference Questionnaires (forms enclosed)
   VanderCook College of Music requires that you fill out the top part of each questionnaire (your personal information) and ask the following people to complete and mail your letters of reference:
   - personal: other adult non-relative/spouse (counselor, pastor, etc.)
   - professional: other academic reference (boss, supervisor, etc.)
   - musical: music teacher (private lesson instructor, etc.)

☐ Audition
   You will find visitation days and audition information at www.vandercook.edu, or you can call (312) 225-6288 x230 to schedule a personal visit or audition.

☐ Questions?
   If you have questions about the application process or VanderCook College of Music, please call the admissions department at (312) 225-6288 x230 or e-mail us at admissions@vandercook.edu. You can also find information at www.vandercook.edu.

☐ Priority Consideration
   Students who complete their application and audition by a designated date prior to the semester in which they begin study receive priority consideration. Consult the admissions office for more information.

Please return this application for admission with a non-refundable $35.00 application fee to:

VanderCook College of Music
Undergraduate Admissions
3140 S. Federal St.
Chicago, IL 60616-3731
Personal Information

First Name: ______________________    Middle Name:____________    Last Name: ___________________________

Address: _____________________________________________________________________________________

City:____________________________  State:_______    Zip:______________    Country:___________

Primary Phone: ________________________________    Secondary Phone: _______________________________

E-mail:__________________________________________________________________________________

☐ Male  ☐ Female    Birthdate:________________    Social Security #:_______________________

Are you a U.S. citizen?

☐ Yes    ☐ No - if no, in what country were you born? _________________________________

If you are not a U.S. citizen, are you a permanent resident of the United States?

☐ Yes    ☐ No - if no, what is your immigration status? ________________________________

International students should enclose their TOEFL score and the biographical pages of their passport.
Additional requirements may apply – please inquire.

Please note: VanderCook offers only one degree, which includes entitlement to teacher certification in
the State of Illinois. Teacher certification requires U.S. citizenship or legal-resident status in the U.S.
I affirm that I would be attending VanderCook as a U.S. citizen, a legal resident of the U.S., or on a
valid student visa.

Sign here: _________________________________________________________________________

Family Information

Primary Contact:____________________________________________________________________________

Address: _____________________________________________________________________________________

City: ______________________________    State: _________    Zip:________________    Country: _____________

Home Phone:________________________________    Work/Cell Phone:_________________________________

E-mail:___________________________________________________________________________________________

Secondary Contact: ___________________________________________________________________________

Address: ________________________________________________________________________________________

City: ________________________________  State:_______    Zip:______________    Country:________________

Home Phone:_________________________    Work/Cell Phone:____________________________

E-mail: ___________________________________________________________________________________________
UNDERGRADUATE ADMISSIONS APPLICATION

Previous Academic Institutions

Date of High School Graduation: _________     High School Music Director:___________________________

School Name: __________________________________________

High School Address:__________________________________________________________________________

City:_________________________  State:______  Zip:_______________  Phone:_____________________

College(s) Attended:__________________________________________________________________________

Additional Information

I plan to enter in the:  ☐ Fall  ☐ Spring     Year: ____________________

My main interest is:  ☐ Band  ☐ Choral  ☐ Orchestra  ☐ Other: ________________________________

My declared instrument/part: Instrumental ____________________    Vocal: __________________

I plan to live:  ☐ On Campus  ☐ Off Campus  ☐ Unsure of Residential Plans

How did you learn about VanderCook College of Music? ________________________________________

Profile Information

This information is requested for federal and state reports, as well as institutional research. It will not be used to determine eligibility for admission, nor will it be used in any discriminatory manner.

Ethnic Origin (check one):

☐ African-American  ☐ Asian-American / Pacific Islander

☐ Hispanic  ☐ Native American / Alaskan Native

☐ Caucasian  ☐ Other: ________________________________

☐ Multiracial

My native Language is:  ☐ English  ☐ Other (specify): _____________________

Essay

Please write a one-page handwritten essay (form enclosed) on your motivation for wanting to pursue a degree in music education and enclose it with this application.

I authorize each high school, college or university that I have attended to release academic information to VanderCook College of Music. I understand that I must answer all questions on the application to be considered for admission. To the best of my knowledge, the information given above is true. I understand that misrepresentation of facts on this application will be cause for refusal of admission, cancellation of admission, or suspension from the college. By signing this application, I agree to abide by the policies and regulations of the college.

__________________________  _______________________
signature       date

VanderCook College of Music is committed to equal opportunity and non-discrimination. All qualified individuals are considered regardless of race, religion, color, national origin, gender, age, sexual orientation, gender identity, disability, applicable veteran status or any other characteristic protected by applicable federal, state or local law.
To be Completed by the Applicant

I (☐ waive / ☐ do not waive) my right to see this reference (check one).

Name: ________________________________

Address: __________________________________________

City: ______________________________________ State: _____ Zip: ______________

Primary Phone: __________________________ E-mail: __________________________

Instrument you will be auditioning on (if voice, indicate range): __________________________

To be Completed by the Reference

Each applicant for admission to VanderCook College of Music must submit a reference questionnaire. We value your comments and request that you give a full and candid report so that fair consideration may be given to the applicant.

How well do you know this applicant? (check where appropriate)

☐ By name / sight ☐ very well / numerous contacts
☐ casually / few contacts ☐ know the family quite well

The applicant demonstrates:

☐ a high level of musicianship: Strongly Agree Agree Disagree Disagree Know

☐ good citizenship: Strongly Agree Agree Disagree Disagree Know

☐ competent academic ability and diligence: Strongly Agree Agree Disagree Disagree Know

☐ self-discipline and persistence: Strongly Agree Agree Disagree Disagree Know

☐ continuous musical growth: Strongly Agree Agree Disagree Disagree Know

☐ strong inter- and intra- personal skills: Strongly Agree Agree Disagree Disagree Know

☐ flexibility and adaptability to changes in routine: Strongly Agree Agree Disagree Disagree Know

☐ strong organizational skills: Strongly Agree Agree Disagree Disagree Know

☐ professionalism in action, word and appearance: Strongly Agree Agree Disagree Disagree Know

☐ values of a professional music educator: Strongly Agree Agree Disagree Disagree Know

I recommend that VanderCook College of Music accept this applicant into the music education program. Please use the back of this form if you wish to make additional comments.

Name: __________________________________ Relationship to Applicant: __________

Address: __________________________________________

City: ______________________________________ State: _____ Zip: ______________

Home Phone: __________________________ E-mail: __________________________

_____________________________ __________________________
signature date

Thank you for taking time to complete this questionnaire. Your observations will assist us in our evaluation of the applicant. Please return the completed form to:

VanderCook College of Music
Undergraduate Admissions
3140 S. Federal St.
Chicago, IL 60616-3731
UNDERGRADUATE ADMISSIONS
REFERENCE QUESTIONNAIRE

Check one: □ personal reference □ professional reference □ musical reference

To be Completed by the Applicant

I (□ waive / □ do not waive) my right to see this reference (check one).

Name: ____________________________________________________________

Address: __________________________________________________________

City: ________________________________ State: _____ Zip: ___________

Primary Phone: ______________________ E-mail: ______________________

Instrument you will be auditioning on (if voice, indicate range): ____________

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How well do you know this applicant? (check where appropriate)

□ By name / sight □ very well / numerous contacts
□ casually / few contacts □ know the family quite well

The applicant demonstrates:

a high level of musicianship: [□ Strongly Agree □ Agree □ Disagree □ Strongly Disagree □ Don’t Know]

good citizenship: [□ Agree □ Disagree □]

competent academic ability and diligence: [□ Agree □ Disagree □]

self-discipline and persistence: [□ Agree □ Disagree □]

continuous musical growth: [□ Agree □ Disagree □]

strong inter- and intra- personal skills: [□ Agree □ Disagree □]

flexibility and adaptability to changes in routine: [□ Agree □ Disagree □]

strong organizational skills: [□ Agree □ Disagree □]

professionalism in action, word and appearance: [□ Agree □ Disagree □]

values of a professional music educator: [□ Agree □ Disagree □]

I recommend that VanderCook College of Music accept this applicant into the music education program. Please use the back of this form if you wish to make additional comments.

Name: ____________________________ Relationship to Applicant: ________________

Address: ____________________________

City: ________________________________ State: _____ Zip: ___________

Home Phone: ________________________ E-mail: ________________________

_________________________ __________________________
signature date

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Undergraduate Admissions
3140 S. Federal St.
Chicago, IL 60616-3731
UNDERGRADUATE ADMISSIONS
REFERENCE QUESTIONNAIRE

Check one: ☐ personal reference ☐ professional reference ☐ musical reference

To be Completed by the Applicant

I (☐ waive / ☐ do not waive) my right to see this reference (check one).

Name: ____________________________________________

Address: _________________________________________

City: _____________________________ State: _____ Zip: __________

Primary Phone: ______________________ E-mail: __________________

Instrument you will be auditioning on (if voice, indicate range): __________________

To be Completed by the Reference

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How well do you know this applicant? (check where appropriate)

☐ By name / sight ☐ very well / numerous contacts
☐ casually / few contacts ☐ know the family quite well

The applicant demonstrates:

a high level of musicianship: ☐ ☐ ☐ ☐ ☐
good citizenship: ☐ ☐ ☐ ☐ ☐
competent academic ability and diligence: ☐ ☐ ☐ ☐ ☐
self-discipline and persistence: ☐ ☐ ☐ ☐ ☐
continuous musical growth: ☐ ☐ ☐ ☐ ☐
strong inter- and intra- personal skills: ☐ ☐ ☐ ☐ ☐
flexibility and adaptability to changes in routine: ☐ ☐ ☐ ☐ ☐
strong organizational skills: ☐ ☐ ☐ ☐ ☐
professionalism in action, word and appearance: ☐ ☐ ☐ ☐ ☐
values of a professional music educator: ☐ ☐ ☐ ☐ ☐

I recommend that VanderCook College of Music accept this applicant into the music education program. Please use the back of this form if you wish to make additional comments.

Name: ____________________________________ Relationship to Applicant: ________________

Address: ______________________________________

City: _____________________________ State: _____ Zip: __________

Home Phone: ______________________ E-mail: __________________

_________________________________________ signature ___________________________ date

Thank you for taking time to complete this questionnaire. Your observations will assist us in our evaluation of the applicant. Please return the completed form to:

VanderCook College of Music
Undergraduate Admissions
3140 S. Federal St.
Chicago, IL 60616-3731
To Be Completed by the Applicant:

Please complete a one-page handwritten essay on your motivation for wanting to pursue a degree in music education and enclose it with your application. Possible topics include:

- How has music affected your life?
- Why is becoming a music educator important to you?
- How can you, as a music educator, affect the lives of your students?

Applicant's Last Name

First Name

Middle Name

(continue on back page)
Personal Essay (continued)

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Applicant’s Signature

Date

Please return your essay, application, and non-refundable $35.00 application fee to:

VanderCook College of Music
Undergraduate Admissions
3140 S. Federal St.
Chicago, IL 60616-3731