

VANDERCOOK SPRING 2012 WEB COURSE REGISTRATION FORM

NAME (FIRST, MIDDLE INITIAL, LAST)			SS#
HOME ADDRESS	CITY	STATE	ZIP
HOME PHONE	WORK PHONE	BIRTHDATE	
SCHOOL NAME		SCHOOL ADDRESS	
MAJOR INSTRUMENT OR VOICE		FIRST NAME AS YOU WOULD LIKE IT TO APPEAR ON YOUR NAME TAG	
E-MAIL ADDRESS			

16

Have you earned credit through VanderCook before? Yes No
If YES, are you currently enrolled in the VanderCook M.M.Ed. program? Yes No

If NO, please complete the following:

Degrees earned: B.M.Ed M.M.Ed. Doctoral Degree

DEGREE OF MAJOR(S)	NAME(S) OF GRADUATING COLLEGE(S)
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A degree in music or music education is required. Any exceptions must be approved by Rick Palese, Director of Continuing Education.

ENROLLMENT

I wish to enroll in the following course(s). I am enclosing the appropriate payment for each course.

COURSE NUMBER	TITLE	TUITION
		+ TUITION
		+ TUITION
= SUBTOTAL		
- LESS DEPOSIT		
= TUITION BALANCE DUE		

METHOD OF PAYMENT

Check or Money Order payable to VanderCook College of Music _____ CHECK # _____
 Visa, Discover, or MasterCard (circle one) _____ CREDIT CARD NUMBER _____ EXP DATE _____
Pick one: Charge only the \$ _____ deposit Charge the entire course tuition to my credit card

SIGNATURE	DATE
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TUITION: The tuition for each course is listed with the course description in this brochure. VanderCook accepts Visa, Discover, and MasterCard.

REGISTRATION: Completed course registration forms must be accompanied by a non-refundable deposit, unless full tuition is due at registration (see course description). We accept faxed or phone registrations if the payment is charged to Visa, Discover, or MasterCard. Fax# 312.225.5211.

TRANSIT: Parking is available in the nearby IIT Visitors Pay Lot A4. The entrance is located on State Street, just south of 31st Street. Free parking is available on Sundays in IIT Permit Lot B4 in front of the VanderCook Building. The CTA green and red lines both stop at 35th Street, just a short walk from the VanderCook building.

PHOTOGRAPHY: By signing above, you agree that photographs taken of you during your participation in the MECA program may be used by VanderCook for news and promotional purposes.

FEES: Fees are included with the course tuition.

AUDITING: Any course may be audited for no credit. There is no tuition discount for auditing.

CANCELLATIONS: Refunds of tuition, less the non-refundable deposit, may be requested up to noon on the Friday prior to the beginning of the course. Students canceling enrollment in a single weekend course, course 7102, or the ACDA retrospective courses will be refunded their tuition less \$20, while those canceling enrollment in online MECA or band instrument repair courses will receive a refund less \$95. VanderCook reserves the right to cancel any course due to insufficient enrollment, in which case all deposits will be refunded.

ACCREDITATION: VanderCook is a fully accredited, degree-granting institution. For more information, visit www.vandercook.edu/academic/accreditation.asp. Credit earned in the MECA program can be applied to a graduate degree at VanderCook College of Music.

MAIL YOUR REGISTRATION TO:

VanderCook College of Music
 Spring 2012 MECA Registration
 3140 South Federal Street
 Chicago, Illinois 60616-3731

In a hurry? Fax your registration (Visa, Discover, or MasterCard required) to VanderCook at 312.225.5211.

You can also register by phone with a Visa, Discover, or MasterCard at 312.225.6288 ext. 248.

VANDERCOOK MECA COURSES

DETACH AND MAIL