

VanderCook College of Music

Lecture/Demonstration Approval & Dress Rehearsal Form

(Updated 8/20/18)

Student's Name: _____

Topic To Be Presented	
Project Advisor	(Signature)
Performing Musicians	

The major project advisor is responsible for approving the tentative program content. The Lecture/Demonstration program must comply with the guidelines published in the Graduate Student Handbook and posted on the VanderCook website.

PROPOSED PROGRAM

(adapt form below as needed)

Composer <small>(include dates)</small>	Composition Title <small>(include movement titles if applicable.)</small>	Instrumentation <small>(include names of assisting personnel)</small>	Timing <small>(as you perform it)</small>

The presentation must be no less than 60 minutes (not including intermission) **and no more than 90 minutes** (including intermission), **with the time being divided appropriately between lecture and demonstration.**

Date(s) requested: _____ Room: Q120 100 130

Time of Lecture/Demonstration: _____

Confirmed Dress Rehearsal Information

This section must be completed by Ms. Lopez.

Date _____

Start Time _____

End Time _____

Location _____

Ms. Stephanie Lopez	(signature)
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Additional equipment needs: _____

Audio-visual needs: _____

Are you planning to host a reception? YES NO

This request must be submitted to the director of applied studies at least 30 calendar days prior to the Lecture/Demonstration date requested.

This request is approved and submitted by:

Project Advisor: _____ Date: _____

Student: _____ Date: _____