

Illinois ASTA String Teachers Fall Workshop 2017 Graduate Credit Information

If you are taking the Illinois ASTA String Teachers Fall Workshop 2017 (course number 7457) for credit, you should be aware of the following policies of VanderCook College of Music.

Credit: *Illinois ASTA String Teachers Fall Workshop 2017* may be taken for one (1) graduate credit. To earn graduate credit for the *Illinois ASTA String Teachers Fall Workshop 2017*, a participant must attend 12.5 hours (sixty minute clock hours) of sessions at the for each semester hour of credit taken.

Course Exit Requirement: PLEASE READ THIS SECTION CAREFULLY! A notebook summarizing and critiquing all sessions attended including any time logged in the Exhibit Hall must be compiled. The notebook should include copies of all handouts, programs, and any other supporting materials. All written material must be typed. The notebook should be mailed to VanderCook College of Music ATTN: David Eccles, 3140 S. Federal St. Chicago, IL 60616, for evaluation and grading.

Guidelines for Notebook

Materials Needed

- Three-ring notebook
- Tabbed dividers - quantity that is appropriate for materials

Parameters

- Please include a title page stating course number and title, your name, address, phone, email, and the term (Fall 2017).
- Table of Contents
- Page numbers
- Title of Session and Name of Presenter
- Description of the principles and concepts covered in this session
- Discuss the ways the principles and concepts may be incorporated into your daily teaching
- All information must be typed and neatly formatted in a manner befitting graduate credit. No hand written work will be accepted. All written material must be typed.
- Full sentences, and correct grammar and spelling are required.
- Notes may be included, however narrative is expected for summaries and reflections.
- All handouts and supporting materials must be included (a copy of the first page is sufficient).

Notebook Due Date: Please submit notebooks to David Eccles no later than November 20th, 2017, one month after the workshop has ended. Notebooks must be postmarked by this date. Notebooks will be returned to students after evaluation and grading. Notebooks may also be submitted/shared electronically with David Eccles at deccles@vandercook.edu (must be submitted by 11:59 P.M. November 20th, 2017).

VanderCook College of Music, 3140 S. Federal St., Chicago, IL 60616
312.788.1133
meca@vandercook.edu

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Dates and Location: The Illinois ASTA String Teacher Fall Workshop 2017 takes place October 21st, 2017, at Neuqua Valley High School, Naperville, IL.

Grade Sheets: Each registered participant will automatically be sent a grade sheet to her/his home address upon successful completion of the course.

Clinic Registration: Registration for graduate credit through VanderCook is separate from the registration fee required to attend the Illinois ASTA String Teacher Fall Workshop 2017. Please visit www.ilasa.org for information.

Transcripts: VanderCook College of Music issues only official transcripts. To receive a transcript of coursework, **students must make the request in writing.** Students may either 1) complete a transcript request form (available at the college) or 2) writing their name, social security number, where transcript is to be sent, dates of attendance, and sign and date the letter. There is a \$5 fee for each transcript requested. Please allow two weeks for delivery. Questions regarding transcripts should be directed to the Registrar's Office at 312.788.1151.

For further information: If you have any additional questions, please do not hesitate to write or call: VanderCook College of Music, Attn. Patrick Benson, Director of Continuing and Online Education, 3140 S. Federal St., Chicago, IL 60616-3731; 312.788.1139; pbenson@vandercook.edu

ABOUT VANDERCOOK: VanderCook College of Music is an independent, not-for-profit, degree-granting institution fully accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, and the National Association of Schools of Music. Our teacher certification programs are approved by the Illinois State Board of Education. Weekend, off-campus, and online courses are part of VanderCook's Music Education Center of America (MECA) Continuing Education program, designed to enhance the skills of making music educators currently in the field.

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