LEARN IT
LIVE!

“Some things can only be learned in person. We've used suggestions from teachers in the field just like you to create new and exciting classes, taught in person by the very best instructors in the field.”

- Rick Palese,
  Director of Continuing Education
WELCOME TO THE MECA PROGRAM!

At VanderCook, continuing education courses are about more than just earning graduate credit. You will take away new strategies and concepts, returning to your students with renewed passion. Don’t miss your opportunity to spend time with other music teachers and learn from respected colleagues from around the world.

The Music Education Center of America (MECA) Continuing Education program offers graduate courses for teachers seeking practical knowledge and skills that can be used in their classroom. Up to 12 credits earned in MECA classes can be applied to a master of music education degree at VanderCook College of Music.

Take a moment to browse the following offerings to see if there’s a course that’s right for you. If you’d like, join our mailing list at www.vandercook.edu/list/ to receive occasional updates on new courses as soon as they are announced, or follow us on social media.

For information about the program, accommodations, instructor biographies, or VanderCook College of Music, call (312) 225-6288 x248, e-mail meca@vandercook.edu, or visit www.vandercook.edu/meca.

Accreditation: VanderCook College of Music is an independent, nonprofit, degree-granting institution, fully accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools and the National Association of Schools of Music. Its teacher certification programs are approved by the Illinois State Board of Education.

MULTIPLE CREDIT COURSES

RETROSPECTIVE COURSES
7391 The Midwest Experience: A Retrospective - Dec. 14-17
6611 CAKE (Chicago Area Kodaly Educators) 2011-2012 Workshop Series - Oct. 1 - Apr. 14
6081 Illinois ASTA Fall String Teacher Clinic - Oct. 22

WEEKEND COURSES
September 24-25
6961 SmartMusic 2012: Learning Software for Band, Orchestra, and Vocal October 1-2
6651 Choral Conducting and Gesture: Actions Speak Louder than Words
6751 Differentiation: Giving Every Student What They Need to Succeed

October 8-9
6671 Drum Circle Facilitation: Leading Interactive Rhythm-Based Events
October 15-16
6631 Building Your Middle School Choir Program
6101 Teach Me Series: Improvisation and Practice Techniques for the Developing Jazz Guitarist
October 22-23
6111 Teach Me Series: Jazz Improvisation: Vocabulary and Practice Techniques
October 29-30
6091 Ensemble Activities and Repertoire for Beginning to Intermediate Guitar
November 5-6
6331 Enhancing the Middle School Band Experience through Rehearsal Techniques and Technology
6661 Treasures of Music Literacy: Addressing Music Concepts Through Children’s Literature

November 12-13
6111 SMART Boards in the Music Classroom Orff and Classroom Instrument Repair
November 19-20
6110 Movement in the K-5 General Music Program
December 3-4
6110 A Beginners Guide to Pro Tools: State of the Art Recording for Your School Music Program

ONLINE COURSES
7541 No Budget Needed: Effective and Inexpensive Administration of Your Music Program Using Google Docs
7551 No Budget Needed: Free and Inexpensive Instructional Software for Music Educators
7561 Building a Classroom Website Using Cloud Computing
7571 Technology in Music Education
7581 Theory Review
**MECA COURSES**

**6321 BAND INSTRUMENT REPAIR**

3 graduate credits  
Tuition: $935  
Location: VCM 225 / Repair Lab  
A $95 deposit is required at time of registration. Tuition balance is due in full on the first day of class. 

**INSTRUCTOR:** GARY EVERETT

Don’t miss one of VanderCook’s most popular classes! Watch your instrument repair bills shrink after learning the basics of woodwind and brass instrument repair. Please bring instruments to repair and wear old clothes. This class is open to both beginning and advanced students. **LIMITED ENROLLMENT**

**September 24, October 1, October 8, October 22, and October 29 from 8:00 a.m. to 5:00 p.m.**

**6081 ILLINOIS ASTA FALL STRING TEACHER CLINIC**

1 graduate credit  
Tuition: $270  
Location: York Community High School, Elmhurst, IL  
Tuition is due in full with registration. 

**COORDINATOR:** DAVID ECCLES

Spend a day learning String Pedagogy from experts in the profession. Sessions will include: improving the tone of your orchestra, conducting, new music reading sessions, violin/viola/cello/bass pedagogy, does your orchestra dance?, and more. Participants should bring their instruments for hands-on participation. The featured presenter this year will be Bob Phillips. Bob Phillips is an expert in all aspects of string education. He has achieved national renown as a composer, string pedagogue and conductor. In addition, Bob is a string editor for Alfred Music Publishing. Other presenters include Stephen Squires, Joanne May, Brad Pfeil, Anna Sapochnikov and more. **OPEN ENROLLMENT**

Students seeking credit must also register for the ASTA Workshop. Visit www.ilasta.org for more information. **October 22, 8:00 a.m. – 9:30 p.m.**

**7391A THE MIDWEST EXPERIENCE: A RETROSPECTIVE**

1 graduate credit  
Tuition: $270  
Tuition is due in full with registration. 

**COORDINATOR:** RICK PALESE

Make the most of your Midwest Clinic experience! Earn 1-2 semester hours of graduate credit attending clinic sessions and concerts at McCormick Place West, located at 2301 S. Lakeshore Drive on December 14-17, 2011. Students must attend 12.5 clock hours of clinic sessions and concerts for one credit and 25 clock hours for two credits. A notebook summarizing and critiquing all sessions and concerts attended, including copies of all handouts, concert programs and other supporting materials, must be submitted no later than January 17, 2012. Sample notebooks will be available upon request at the VanderCook College of Music booth in the exhibit area. **OPEN ENROLLMENT**

**December 14 through December 17**

**7391B THE MIDWEST EXPERIENCE: A RETROSPECTIVE**

2 graduate credits  
Tuition: $520  
Tuition is due in full with registration. 

**COORDINATOR:** RICK PALESE
October 1 – Smooth Sailing on Lake Kodaly: Organizational Strategies for the Elementary Music Classroom
Instructor: Tom Michalek
This session will address organizational strategies and techniques for the Kodály teacher to stay organized, help children stay focused, and make the most of teaching time! As Kodály-trained music educators, we are eager to incorporate many demanding musical tasks into our classrooms. However, teachers can easily become frustrated with the ever increasing organizational and management issues we face in our classrooms. This active session will focus on keys to effective lessons, including organizational tips, planning techniques, and management strategies for Kodály educators.

Some areas of teacher organization to be discussed; classroom set-up; classroom rules, expectations of behavior; management ideas for using rhythm and barred instruments; quick ways to redirect students; a lesson plan format for optimum music making.

Workshop participants will experience music activities, singing games, and dances that occur in various parts of the lesson plan format presented. Tom Michalek has been teaching elementary music for twenty years, currently with the Hastings Public Schools in Hastings, Nebraska at Morton Elementary School. A native of Hastings, Tom received his Bachelor’s and Master’s degrees in music education from the University of Nebraska-Lincoln, and his Kodály Certificate from Nebraska Wesleyan University.

February 11 – An Asian Musical Playground: Experiencing Traditional Music from East and Southeast Asia
Instructor: Dr. Jui Ching Wang
The purpose of this workshop is to expand participants’ musical horizon and to provide the pedagogical materials and strategies unique to East and Southeast Asian musical cultures. Dr. Wang will present musical traditions from selected East and Southeast Asian cultures. Through group activities, participants will be introduced to several indigenous musical practices from China, Taiwan, the Philippines, and Indonesia. Participants will be invited to play traditional repertoire selections on authentic musical instruments, such as Chinese luo-gu (gongs and drum), Indonesian (Balinese) gamelan and angklung (bamboo shaker), and Philippine tong-gatong (bamboo tube) and balingbin (Bamboo buzzer). In addition, Dr. Wang will teach selected children’s songs with singing games and simple dances from these areas. Pronunciation guides will be provided for the lyrics.

Jui-Ching Wang is an assistant professor at Northern Illinois University, where she teaches music education and world music and directs ensembles of Chinese music, Indonesian gamelan, and Middle Eastern music.

March 3 – Member Share
Bring your favorite Kodaly-inspired lesson to share with the group! Everyone leaves with tried and true lesson ideas!

description continued on next page....
April 14 – Building Joyful Communities Through Song, Dance and Play
Instructor: Crystal Schlieker

The joy of music should always be the overarching goal of each music class. Group music making creates a spirit of unity and delight in children. Come ready to learn favorite rounds, play-parties, folk dances, and singing games from the United States and around the world and see how these songs lead to musical literacy and classroom camaraderie.

Crystal Schlieker currently teaches lower school general music at the University of Chicago Laboratory Schools. Prior to coming to Chicago, she taught K-12 general and choral music at Shenyang International School for five years. She holds a BS in Music Education from Asbury College, and Kodály Certification and MMEd from Capital University.

SCHEDULE:

**Saturday**
- 8:00-10:00 a.m. Class
- 10:00-10:15 a.m. Break
- 10:15-12:15 a.m. Class
- 12:15-12:45 p.m. Lunch
- 12:45-2:45 p.m. Class
- 2:45-3:00 p.m. Break
- 3:00-5:00 p.m. Class
- 5:00 p.m. Class Dismissed

**Sunday**
- 8:00-10:15 a.m. Class
- 10:15-10:30 a.m. Break
- 10:30-12:45 p.m. Class
- 12:45-1:00 p.m. Exit Assessment
- 1:00 p.m. Course Ends

Band, choral, string, and general music educators spend a weekend focusing on a special topic in music education to complete one graduate credit. Tuition is due in full at the time of registration. **Weekend classes meet at VanderCook on Saturday, 8:00 a.m. to 5:00 p.m., and Sunday, 8:00 a.m. to 1:00 p.m.** See detailed schedule at the left.

Semester credit hours for the graduate and undergraduate degree programs are calculated using the 50-minute academic hour or Carnegie Unit (750 minutes per credit). Semester credit hours for the MECA continuing education program are calculated using the 60-minute clock hour (750 minutes per credit).
6961 SMARTMUSIC 2012: LEARNING SOFTWARE FOR BAND, ORCHESTRA AND VOCAL

1 Graduate credit

Tuition: $300
Location: VCM MIDI Lab
Tuition is due in full with registration

INSTRUCTOR: LEIGH KALLELSTAD

This course gives teachers an introduction to SmartMusic 2012 learning software and an overview of the SmartMusic gradebook (included with a SmartMusic Educator Subscription). Topics include: Navigating SmartMusic, exercises, repertoire (band, string, method books, vocal, solos, jazz, concert band and orchestra), making a recording, using Finale to create SmartMusic files, NEW vocal sight reading and vocal assessment options. Participants will have their own computer station for hands-on learning and assignment preparation. The class allows for “hands-on” experience combined with sequential step-by-step instruction for teachers as they introduce SmartMusic into their music curriculum, by setting up a gradebook class, scheduling assignments, grading and documenting student progress. Workshop handouts and several class projects are provided for each participant.

ENROLLMENT LIMITED TO 20

September 24-25
SINGLE WEEKEND MECA COURSES

6651 CHORAL CONDUCTING AND GESTURE: ACTIONS SPEAK LOUDER THAN WORDS
1 Graduate credit
Tuition: $270
Location: VCM 130
Tuition is due in full with registration
INSTRUCTOR: ROBERT SINCLAIR

One of the most important, yet underdeveloped, tools in our music teaching is our ability to clearly represent what we mean musically through gesture. Many times in our rehearsals, we send conflicting messages to our ensembles. We tell the choir one thing but show something else entirely. Creating consistency between what you tell the ensemble and what you show the ensemble will lead to more efficient rehearsing and a better response from your ensemble.

This class will focus on ways to improve personal conducting technique while developing your students’ responsiveness to it. It will consist of three major components: basic technique and how to practice; how to apply gesture into every rehearsal—sight reading, warm-ups, and the learning of repertoire; plus how to share gesture ideas with your students. Please bring your own conducting baton if you plan to use one. OPEN ENROLLMENT
October 1-2

6751 DIFFERENTIATION: GIVING EVERY STUDENT WHAT THEY NEED TO SUCCEED
1 Graduate credit
Tuition: $270
Location: VCM 219
Tuition is due in full with registration
INSTRUCTOR: DEBRA RADKE

Differentiation is not just easy vs. difficult work. It is a way of teaching that demonstrates an instructor’s understanding of the different ways in which the brain processes and retains information. The focus of this class will be on understanding what differentiation really looks like and developing lessons that are geared toward a variety of learners. The class will enable an instructor to plan for students based on learning styles, personality profiles, readiness, and interests.

This class aims to help music educators understand tendencies in their approach to teaching and raise their awareness of how to differentiate to include all students learning styles. True differentiation meets students where they are and allows them to learn in an interesting, meaningful and respectful way. OPEN ENROLLMENT
October 1-2

FOLLOW US:

ON FACEBOOK: http://vandercook.edu/FacebookMECA/
ON TWITTER: @VanderCookMECA
VIA E-MAIL: http://vandercook.edu/list/
A drum circle, or rhythm circle, is a group of people creating and sharing a rhythmical and a musical experience. The instruments used are usually percussion instruments including: Drums, metal, wood, shakers and Boomwhackers. The circle format is used to optimize listening and communicating. In a circle everyone is an equal participant with no person in the circle any more or less important. The sustained repetition of the pulse results in a rhythmic phenomenon called rhythmic entrainment. Entrainment uplifts the self physically, mentally and emotionally. There is a calming effect on the body and an energizing effect on the spirit.

Participants in this class will learn the basics of planning and executing successful drum circles for classroom and other applications. Instruments will be provided, however participants should feel free to bring their own hand drums, shakers, metal percussion, wood sounds or found sound objects. Be sure to log and mark (blue painters tape works well) all equipment brought in for class.

**OPEN ENROLLMENT**

October 8-9

Whether you have choirs that meet during or outside of the school day, middle school (6th – 8th grade) choir directors will be able to implement ideas and guidelines garnered from this class right away. Topics to be addressed will include the adolescent voice, suitable repertoire, warm-ups with a purpose, using rounds and counterpoint to teach independent part singing, classroom management, grading, and satisfying state music standards with a carefully crafted choral curriculum.

Participants are asked to bring 2 or more pieces that have worked well with their ensembles, a few warm-ups to share and a YouTube link that would be appropriate for inspiring our young choirs. **OPEN ENROLLMENT**

October 15-16
This course will present a study of the elements of jazz guitar history, performance, and instruction coupled with improvisation and practice techniques. Students develop and demonstrate teaching specific teaching systems to solve chronic performance issues. Participants should bring their instruments for hands-on participation. **OPEN ENROLLMENT**

**October 15-16**

**Students:**
- $50 Registration
- 8:00-5:00, Saturday only
- Side-by-Side instruction
- Meet other musicians

**Directors:**
- $270 Tuition
- Full weekend
- Valuable teaching tips
- Earn graduate credit

For student registration information contact meca@vandercook.edu.
This session provides you with tools and repertoire to prepare your guitar class for an ensemble performance. Dr. Julie Goldberg will illustrate techniques taught in the first years of guitar class; the VanderCook Guitar Ensemble will perform ensemble repertoire illustrating these techniques. Exercise examples, repertoire and bibliography will be provided. Participants should bring their instruments for hands-on participation. OPEN ENROLLMENT

October 29-30

6331 ENHANCING THE MIDDLE SCHOOL BAND EXPERIENCE THROUGH REHEARSAL TECHNIQUES AND TECHNOLOGY

This course will provide students with methods to enhance teaching for the middle school band experience. Participants will observe a clinic with the Mead Middle School Band, Elk Grove, IL, under the direction of Mrs. Jennifer Green, followed by a question and answer Skype session with a composer. Course content will include rehearsal techniques, technology for the band room, commissioning a work, and developing comprehensive musicianship in the middle school student. OPEN ENROLLMENT

November 5-6

6661 TREASURES OF MUSIC LITERACY: ADDRESSING MUSIC CONCEPTS THROUGH CHILDREN’S LITERATURE

Through the generations rhymes, poems, and stories have been treasures of literacy. This course will demonstrate how to address musical concepts and music literacy through singing games and movement activities that engage students. Using teaching methods such as body percussion with poetry, Orff with children’s literature, and movement with listening selections, students will learn how to choose children’s literature selections that connect to the musical concepts taught. OPEN ENROLLMENT

November 5-6

WANT THE LATEST MECA UPDATES?
JOIN THE MECA MAILING LIST AT WWW.VANDERCOOK.EDU/MECA
6971 SMART BOARDS IN THE MUSIC CLASSROOM
1 Graduate credit
Tuition: $300
Location: VCM MIDI Lab
Tuition is due in full with registration.
INSTRUCTOR: NICK WHITE

“Finally, I’m getting a SMART Board! Uh oh, now what?”
This class will explore the wide range of possibilities for the use of SMART Boards in the music classroom. Participants with little or no SMART Board experience will learn about the possibilities to enhance student learning, based upon recent research and best practices. All participants, including experienced SMART Board users, will investigate and share their discovery of resources that would be applicable for music classrooms.

This session will be held in a computer lab setting, where all participants will receive hands-on training with SMART Notebook software. Additionally, participants will gain hands-on experience using the SMART Board. Class projects will focus on curriculum-related and class managements SMART Board activities that can be easily shared with fellow students. Participants are urged to bring any activities that they already use or have produced. ENROLLMENT LIMITED TO 20

November 12-13

6641 ORFF AND CLASSROOM INSTRUMENT REPAIR
1 graduate credit
Tuition: $300
Location: VCM Repair Lab / 225
Tuition is due in full with registration.
INSTRUCTOR: GARY EVERETT

This “hands-on” workshop will assist with repair and maintenance of your Orff and Classroom instruments. Please bring any general classroom instruments you wish to work on. Repair of resonator boxes, including pins and suspension cords, drums, autoharps and hand held instruments, as well as fabrication of small instruments and mallet fabrication and repair may be covered. Standard concert percussion instruments may also be addressed. Topics will vary based on the interest of the participants and the instruments and equipment brought in for repair.

Please let us know what instruments you plan to bring in for repair so we can have necessary materials on site. Workshop participants are urged to contact us with additional topics of interest. Participants are urged to share their discoveries and equipment fabrications and modifications with the group. Feel free to contact Gary Everett via e-mail with specific questions regarding this workshop at orffrepairclass@hotmail.com. Be sure to log and mark (blue painters tape works well) all equipment brought in for repair.

November 12-13
SINGLE WEEKEND COURSES

6621 MOVEMENT IN THE K-5 GENERAL MUSIC PROGRAM
1 graduate credit
Tuition: $270
Location: VCM 100
Tuition is due in full with registration
INSTRUCTOR: MANJU DURAIRAJ

From singing games to creative movement, this course aims to provide participants with clear sequential processes for teaching movement in the general music classroom. Building on the movement vocabulary and phrases used in singing games and simple dances, participants will learn how to lead more sophisticated dances and to create movement pieces.

Using body percussion, Orff instruments, polyrhythms, and folk dances from around the world, participants will learn strategies to create a framework for improvisation, and to create connections between movement and concepts of rhythm, melody, harmony, and form.

Activities presented may be used in isolation or as part of a sequential curriculum from grades Pre-K through 5. The session will address the resources available by leading movement proponents like Phyllis Weikhart, Anne Green-Gilbert, Danai Gagne, New England Dancing Masters, Martha Riley, Sanna Longden, and Shenanigans etc. Participants will be provided with teaching notes, lesson plans, a comprehensive list of resources and discography. OPEN ENROLLMENT

November 19-20

6951 A BEGINNERS GUIDE TO PROTOOLS: STATE OF THE ART RECORDING FOR YOUR SCHOOL MUSIC PROGRAM
1 Graduate credit
Tuition: $300
Location: VCM MIDI Lab
Tuition is due in full with registration
INSTRUCTOR: BOBBIE THORNTON

This 2-day comprehensive weekend course will teach you how to:

- create and set up sessions from scratch, as well as import audio files
- use virtual instruments, as well as real instruments in ProTools
- record and edit audio and MIDI
- basic routing and mixing techniques
- make audio files for CD and MP3 players (wave and mpeg)
- insert video for soundscapes.
- ideas and projects for using ProTools in music education.

ENROLLMENT LIMITED TO 20

December 3-4

WANT THE LATEST MECA UPDATES?
JOIN THE MECA MAILING LIST AT WWW.VANDERCOOK.EDU/MECA
### 7551 NO BUDGET NEEDED: FREE AND INEXPENSIVE INSTRUCTIONAL SOFTWARE FOR MUSIC EDUCATORS – ONLINE COURSE

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<thead>
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<th>Code</th>
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<th>Credits</th>
<th>Tuition</th>
<th>Notes</th>
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<tbody>
<tr>
<td>7551</td>
<td>Free and Inexpensive Instructional Software for Music Educators – Online Course</td>
<td>3</td>
<td>$935</td>
<td>Limited enrollment</td>
</tr>
</tbody>
</table>

Tuition is due in full with registration.

With budgets and discretionary funds shrinking everywhere, the music teacher who wants to keep up technologically in the classroom can’t afford to purchase high-priced digital audio and notation software. The purpose of this course is to provide a survey of little known but highly effective music software available for free or inexpensively. Students in the course will learn about available low-cost/free options for digital audio editing and production software, notation software, and supplementary educational tools for learning theory, sight-reading, and instrument playing among others. Basic computer skills are a prerequisite for the course. **Limited enrollment**

If you would like more information on this course visit [www.mjronline.org](http://www.mjronline.org).

### 7561 BUILDING A CLASSROOM WEBSITE USING CLOUD COMPUTING – ONLINE COURSE

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<tr>
<td>7561</td>
<td>Building a Classroom Website Using Cloud Computing – Online Course</td>
<td>3</td>
<td>$935</td>
<td>Limited enrollment</td>
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Tuition is due in full with registration.

The purpose of this class is two-fold: 1) to introduce music educators to cloud computing software and the many benefits and possibilities it brings to their teaching and 2) to enable music educators to design and create their own high-quality classroom websites, loaded with personalized features that enhance communication, provide a centralized location for class information and resources and create opportunities to show off the talents and skills of their students.

Users must have access to either a PC or Mac. No additional software is necessary. The course will be delivered online via a variety of important and contemporary cloud software. You may proceed entirely at your own pace, but the final project is due December 9, 2011. Participants will be able to download all other materials to their personal computers. Basic computer experience (i.e., setting up and using e-mail accounts, basic word processing and internet searching) is required. **Limited enrollment**

If you would like more information on this course visit [www.mjronline.org](http://www.mjronline.org).
ONLINE MECA COURSES

7571 TECHNOLOGY IN MUSIC EDUCATION – ONLINE COURSE

3 graduate credits
Tuition: $935
Tuition balance is due in full with registration

This course is an introduction to music technology tools that will be useful in the music classroom. Tools covered include notation software, recording, editing and mastering software and equipment; digital music utilities such as online metronomes; and music educational software for theory, ear training, music history, etc. This is a hands-on, project-based course using current hardware and software. Tools for both PC and Mac will be covered. LIMITED ENROLLMENT

If you would like more information on this course visit www.mjronline.org

7541 NO BUDGET NEEDED: EFFECTIVE AND INEXPENSIVE ADMINISTRATION OF YOUR MUSIC PROGRAM USING GOOGLE DOCS – ONLINE COURSE

3 graduate credits
Tuition: $935
Tuition is due in full with registration

You are both overloaded with administrative work and under-resourced for funds. What can you do to make your administrative tasks less onerous without spending tons of money and time on productivity software? Use Google Docs!

Google Docs is a free and easy-to-learn productivity package that includes word processing, spreadsheets, forms, presentations, sites and other add on packages that can make your work life easier, more organized and more fun. This class teaches you how to use Google Docs to support the administration of your music program. Basic computer skills are needed, but there is no software to buy and no prior knowledge of Google Docs is necessary. LIMITED ENROLLMENT

If you would like more information on this course visit www.mjronline.org

WHAT YOUR COLLEAGUES ARE SAYING ABOUT CONTINUING EDUCATION AT VANDERCOOK:

“VanderCook’s instructors were very knowledgeable and insightful within their various sessions, and I walked away with a greater understanding of these different cultures and the music within their countries, as well as a wealth of ideas to apply in my classroom.”

– Christina Eubank,
First-Time MECA Student
General Music World Tour, Fall MECA 2010
7581 THEORY REVIEW – ONLINE COURSE
3 graduate credits
Tuition: $935
Tuition is due in full with registration

This is a refresher course in basic and chromatic theory. Students who need to brush up on their knowledge of theory before registering for graduate arranging courses should consider taking this elective course. Theory Review will also serve as a residency elective for students seeking the master of music education degree at VanderCook College of Music. ENROLLMENT LIMITED TO 15

Students enrolled in this course will need to purchase the following required text: Music Theory (Harper Collins College Outline) by George Thaddeus Jones, ISBN 0-06-467168. Chat sessions will be held on September 28, October 5, October 26, November 9, and November 30 from 4:30 to 6:00 p.m.

MECA ADVISORY BOARD

HELP SET THE COURSE FOR MECA: MECA TEACHER ADVISORY BOARD

The MECA Advisory Board is a panel of music educators from across the nation who help advise us at VanderCook about what continuing education topics and instructors matter most to YOU. Board members have been instrumental in helping us to develop courses that best addresses the needs of working teachers in band, choral, orchestra, and general music areas.

If you are interested in learning more or becoming a member of the VanderCook College of Music MECA Continuing Education Advisory Board please contact meca@vandercook.edu with “Advisory Board” in the subject line for more information.
# VanderCook Fall 2011 Online Course Registration Form

## Name (First, Middle Initial, Last)    SS#

## Home Address    City    State    Zip

## Home Phone    Work Phone    Birthdate

## School Name    School Address

### Major Instrument or Voice    First Name as You Would Like It to Appear on Your Name Tag

### E-mail Address

Have you earned credit through VanderCook before?  □ Yes  □ No

If YES, are you currently enrolled in the VanderCook M.M.Ed. program?  □ Yes  □ No

If NO, complete the following:

- Degrees earned:  □ B.M.Ed  □ M.M.Ed.  □ Doctoral Degree

### Degree of Major(s)    Name(s) of Graduating College(s)

A degree in music or music education is required. Any exceptions must be approved by Rick Palese, Director of Continuing Education.

## Enrollment

I wish to enroll in the following course(s). I am enclosing the appropriate payment for each course.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Title</th>
<th>*Tuition</th>
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### Method of Payment

- □ Check or Money Order payable to VanderCook College of Music
  - CREDIT CARD NUMBER    EXP DATE
  - Pick one:  □ Charge only the $_________ deposit  □ Charge the entire course tuition to my credit card

### Tuition

The tuition for each course is listed with the course description in this brochure. VanderCook accepts Visa, Discover, and MasterCard.

### Registration

Completed course registration forms must be accompanied by a non-refundable deposit, unless full tuition is due at registration (see course description). We accept faxed or phone registrations if the payment is charged to Visa, Discover or MasterCard. Fax # 312.225.5211.

### Transit

Parking is available in the nearby IIT Visitors Pay Lot A4. The entrance is located on State Street, just south of 31st Street. Free parking is available on Sundays in IIT Permit Lot B4 in front of the VanderCook Building. The CTA Green and Red Line both stop at 35th Street, just a short walk from the VanderCook building.

### Photography

By signing above, you agree that photographs taken of you during your participation in the MECA program may be used by VanderCook College of Music for news and promotional purposes.

### Fees

Fees are included with the course tuition.

### Auditing

Any course may be audited for no credit. There is no tuition discount for auditing.

### Cancellations

Refunds of tuition, less the non-refundable deposit, may be requested up to noon on the Friday prior to the beginning of the course. Students cancelling enrollment in a single weekend course or in courses 6611, 7391, or 6081 will be refunded their tuition less $20, while those cancelling enrollment in online MECA or band instrument repair courses will receive a refund less $95. VanderCook reserves the right to cancel any course due to insufficient enrollment, in which case all deposits will be refunded.

### Accreditation

VanderCook is a fully accredited, degree-granting institution. For more information, visit [www.vandercook.edu/academic/accreditation.asp](http://www.vandercook.edu/academic/accreditation.asp).

MECA credit can be applied to a graduate degree at VanderCook College of Music.