VanderCook College of Music

DIPLOMA ORDER FORM

• This form MUST be completed and submitted to the Graduate Dean by the **first Friday** of the Summer Semester.

• If you do not plan to participate in the commencement ceremony, please write an explanation on the reverse side of this form.

• You are still required to pay the graduation fee even if you don’t walk the ceremony.

I hereby declare my intentions to graduate from VanderCook College of Music at the conclusion of the summer ______________ (year) semester.

**IMPORTANT!!** Print your name as you want it to appear on your diploma:

_______________________________________________________________________

CAP AND GOWN INFORMATION

• Cap and gown arrangements can be made on-line at www.herffjones.com/college/graduation - then select VanderCook
• To pay the graduation fee, please use the tuition/fee invoice included with the graduate registration form.

Signature of Student ______________________________ Date ______________

FOR COLLEGE USE ONLY: Initial and date only if candidate has no outstanding obligations.

COURSEWORK/PROJECT ______________________________
LIBRARY ______________________________
ENSEMBLES OFFICE - INSTRUMENTS ______________________________
BUSINESS OFFICE ______________________________

Faculty/Staff - Please list outstanding obligations here:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
