VanderCook Continuing Education
At VanderCook, continuing education is about more than just earning graduate credit. Our graduate-level courses are designed to present practical knowledge and skills that teachers can use in their classrooms immediately. Don’t miss the opportunity to meet and connect with other music teachers and respected colleagues from around the world. You’ll take away new strategies and concepts, and return to your students with renewed passion.

Spring 2018 Registration
Registration for all spring courses opens November 20, 2017.

Online Courses
Registration for all online courses closes on February 2, 2018 at 12:00 p.m. CST. All online courses begin February 5 and conclude on May 6, 2018. Spring break for online courses: April 2-8 (no classes will be held).

On-Campus Courses
Registration for all on-campus courses closes at 12:00 p.m. CST on the Friday before the course start date.

Off-Campus Courses
Registration deadlines vary depending on the date of the offering.

Accreditation
VanderCook College of Music is an independent, non-profit, degree-granting institution fully accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools, and the National Association of Schools of Music. Our teacher certification programs are approved by the Illinois State Board of Education.

Graduate Credit
Up to 12 continuing education credits can be applied directly to your master of music education degree as elective credits. VanderCook’s graduate degree program allows you to earn your master's without cutting into your teaching schedule. Contact our Admissions Office for more information at 312.225.6288 or visit www.vandercook.edu/programs/master-of-music-education.

Questions?
For more information about the continuing education program, instructors or accommodations, please call 312.788.1156 or email meca@vandercook.edu.

For information about VanderCook’s degree programs, concerts and events, please call 312.225.6288 or email us at info@vandercook.edu.

Upcoming Dates
Mark your calendars and get the jump on summer!

    Summer 2018 registration opens March 5
    Summer 2018 online courses begin June 11
    Summer 2018 courses conclude August 3

(Dates are subject to change. Please check our website for further updates.)
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SPRING 2018 INSTRUCTORS

Doug Bistrow  Kalani Das, MT-BC  David Eccles  Dr. Scott Edgar  Gary Everett  Michael Fein

Dr. Jay Gilbert  Gretchen Harrison  Jean Hersey  Matt Hudson  Thomas Jesse  Jack Klotz Jr.

Rick Lawn  Vincent Leonard  Stefani Langol  Dr. Brett Nolker  Ruth A. Rhodes  Bill Rife

Glen Schneider  Dr. Robert Sinclair  Ken Snoeck  James Yakas

YOUR COURSE HERE!
Have an idea for a MECA course? Whether you’re thinking of a general subject or a specific instrument, we want to hear from you! Send your suggestions to meca@vandercook.edu.
GUITAR FOR THE MUSIC EDUCATOR: LEVEL II
with Matt Hudson  ONLINE  3 graduate credits  $1,020  #7518
Designed for music educators who have already taken the primer level course, Guitar for the Music Educator Level I, Guitar II continues to explore accompaniment styles, improvisation, reading music beyond the open and first positions, playing slurs, triad exercises and much more. This course will help teachers break out of their routines and integrate new instructional strategies with tools that will help inspire a lifetime of music in the lives of their students.

Prerequisite: Successful completion of Guitar for the Music Educator Level I. If you have not completed Level I but already play guitar, please contact mhudson@vandercook.edu to discuss your ability level.

Required materials: Introduction to Guitar for Ensemble by Joe Sweet (available at http://www.introtoguitar.net). Students must have their own guitar in order to take this course.

UPRIGHT & ELECTRIC BASS, LEVEL I
with Doug Bistrow  ONLINE  3 graduate credits  $1,020  #7528
Master the functional concepts on upright and/or electric bass that can immediately help the bassist in your ensemble reach their potential. Learn correct techniques for the right and left hands; practical approaches for developing bass lines in rock, jazz and Latin music styles; how to apply scale and arpeggio knowledge to improvise using chord charts that do not include a written-out note-for-note bass line; common fingering patterns for major and minor scales; arpeggios; and bass lines for the blues and common progressions such as ii-V7-I. You’ll leave this course feeling prepared to teach all levels of bass as well as compose and perform bass lines encountered in many genres. Only one type of bass is needed in order to take this course.


STRING ARRANGING
with Vincent Leonard  ONLINE  3 graduate credits  $1,020  #7538
This class is for any music educator who wants to explore writing for strings. No string background or experience is required. Students will explore each of the instruments in the string ensemble, playing techniques, strengths and weaknesses, and the role each one plays in traditional scoring. The process of orchestration and arranging will be explored in developing an arrangement, and there will be plenty of tips and tricks for adding creativity to your arrangements.

Required textbooks: Professional Orchestration by Peter Alexander (book only); A Practical Handbook: From Piano to Strings by Joseph Wagner (book only).

Required software/hardware: A computer with internet access. Students can choose their music notation software, which must include string instrument sounds, and be able generate both a PDF of the score as well as an mp3 of the score playback. A MIDI keyboard is optional.
STRING REPAIR & MAINTENANCE BASICS

with David Eccles  April 7-8  1 graduate credit  $340  #6968

There are many aspects of repairing and maintaining string instruments and bows that music educators can accomplish in the school setting with simple tools available at any hardware store. This course offers hands-on practice on a wide array of skills ranging from changing strings and bridge-shaping to replacing a tail gut. Attendees are encouraged to bring an instrument on which to practice.

CHORAL

CHOIR & CHORUS: THE IMPORTANCE OF THIS DISTINCTION

with Dr. Robert L. Sinclair & Dr. Brett Nolker  April 21-22

1 graduate credit  $340  #6818

In choir rooms everywhere, one can observe rehearsals where students are singing beautifully and responding to prompts from the conductor about rhythms and pitches, releases and vowel shapes. But all may not be as it appears. Recent research demonstrates a disconnect between the knowledge and experiences that music educators believe they are teaching and what the singers are actually learning. As a result, the ensemble sounds great, but the individuals within the group fail to develop the desired skill sets that lead to independent musicianship. This course examines ways to engage the individual learner while interacting with the whole ensemble. Included will be suggestions for how to use language in the rehearsal as well as data-driven assessment models that can demonstrate individual growth to students, parents and administration.

MIDDLE SCHOOL CHOIR EDUCATION: CREATING A FOUNDATION FOR HEALTHY VOICES & VIBRANT PROGRAMS

with Gretchen Harrison  ONLINE  3 graduate credits  $1,020  #7548

Middle school choir can be daunting even for the most creative teacher. Through the 12 class sessions offered here, you’ll master the following concepts: Understanding the Adolescent (Musician); Traits and Skills of a Successful Teacher of the Adolescent (Musician); Growth Mindset of Climate Development; The Place for Process, Procedure and Policy; Literature Selection as the Basis for Success; Management for Humans by the Humane; The Right to Be Wrong and the Wrongs of Being Right; Auditions, Assessments and Placements; and Communication – It Don’t Mean a Thing if You Ain’t Got That…Way to Talk to Parents, Kids, Colleagues, et al. Class members will be expected to participate in online interaction and will develop Personal Discovery Artifacts (PDAs) that will enrich the class experience and create a supply of various documents useful in the classroom.


Chat sessions: Chat sessions will be held at 5:00 p.m. CST on February 6, March 6, April 3 and May 2.
CHORAL ARRANGING * with Thomas Jesse  ONLINE

MECA students:  3 graduate credits  $1,020  #7558
MMEd candidates:  2 graduate credits  $1,080  #525

This course explores the essential concepts and techniques for arranging choral music at the elementary and secondary school levels, including voice types and ranges; notation; harmonic principles; the importance of text in regards to mood and melodic shape; keyboard accompaniment; homophonic and contrapuntal textures; two-, three- and four-part densities; and adapting an existing arrangement to a different setting. Lectures, discussion, analysis of musical examples, quizzes and arranging exercises are all components of this course.


Required software: Students must have access to notation software (i.e., Finale, Sibelius, Noteflight, Flat.io, MuseScore, etc.). Free versions are fine, but may have limited access to saving scores and projects. Whichever software is chosen, it should have the capability to import and export in Music XML format.

Chat sessions: There will be a mandatory weekly chat session, time and day to be determined based on students' schedules once the course has convened.

* Choral Arranging is offered at two course levels. Students enrolled in the MMEd program at VanderCook are eligible to enroll at the 500 level. Students not enrolled in the MMEd program who wish to earn graduate credit as a continuing education student should register at the 7000 level. The difference in credits earned and tuition cost is attributed to the difference in tuition rates between the two programs. If you are unsure which section is best for you, please contact us at meca@vandercook.edu.

BAND

SOUND DECISIONS ABOUT QUALITY MIDDLE LEVEL BAND LITERATURE

with Dr. Jay Gilbert  ONLINE  $1,020  3 graduate credits  #7568

Selection of middle-level music of the highest quality for young, developing musicians should be of paramount interest. The middle-level band is blessed with a vast repertoire that can present challenges to both the veteran teacher and those who are just beginning their careers. This course identifies meritorious middle-level repertoire (grade .5 to grade 3). Primary activities include listening to quality repertoire, discussing and sharing information about additional quality repertoire in the form of annotated bibliographies, and creating a curriculum that is based on the menu principle and tailored specifically to the needs of your program.

Required textbooks: Teaching Music Through Performance in Beginning Band: Volume 1 (G-5337); Teaching Music Through Performance in Beginning Band: Volume 2 (G-7264); Teaching Music Through Performance in Middle Level Band: Volume 1 (G-8871).
TECHNOLOGY

ADVANCED WOODWIND METHODS * with Ruth A. Rhodes  ONLINE
MECA Students:  3 graduate credits  $1,020  #7578
MMEd Candidates:  2 graduate credits  $1,035  #552
This graduate-level course provides appropriate techniques, procedures and materials for teaching flute, clarinet, saxophone, oboe and bassoon. Learn to differentiate instruction for correcting problems associated with embouchure formation, tone production, posture, holding and hand positions; analyze fingering differences among the woodwind instruments; compare and contrast intonation tendencies of woodwind instruments; analyze alternate fingerings; and assess general performance issues.

ENROLLMENT LIMITED TO 10

BAND ARRANGING * with Ken Snoeck  ONLINE
MECA Students:  3 graduate credits  $990  #7588
MMEd Candidates:  2 graduate credits  $1,035  #522
Hone the skills and techniques for arranging concert band and wind ensemble compositions, and learn the instrumentation, devices, techniques and types of scoring that can be used. Students will prepare one full arrangement as part of this course. This course fulfills the requirement for band-track candidates who are completing the MMEd degree program at VanderCook. Classes will meet on Wednesdays from 5:00 to 6:00 p.m. CST beginning February 7.  ENROLLMENT LIMITED TO 10

Required software: Students must have a full version of Sibelius or Finale music notation software and basic skills in using either.

* Advanced Woodwind Methods and Band Arranging are each offered at two course levels. Students enrolled in the MMEd program at VanderCook are eligible to enroll at the 500 level. Students not enrolled in the MMEd program who wish to earn graduate credit as a continuing education student should register at the 7000 level. The difference in credits earned and tuition cost is attributed to the difference in tuition rates for the MMEd and continuing education programs. If you are unsure which section is best for you, please contact us directly at meca@vandercook.edu.

BAND INSTRUMENT REPAIR
with Gary Everett & Bill Rife  February 10 & 24, March 10 & 24, April 14
3 graduate credits  $1,035  #6008
Don’t miss one of VanderCook’s most popular courses! Watch your instrument repair bills disappear after learning the basics of woodwind and brass instrument repair. Bringing a flute, clarinet or French horn for basic repair assignments is encouraged. Old clothes are highly recommended and closed-toe shoes are required. This course is open to both beginning and advanced students.  ENROLLMENT LIMITED TO 24

PERCUSSION FOR THE NON-PERCUSSIONIST: SNARE DRUM
with James Yakas  March 23-24  1 graduate credit  $340  #6018
Need to brush up on those snare techniques? This course offers in-depth methods of teaching snare drum, with a focus on transferable skills that can organically create a foundation for well-rounded percussionists. A detailed sequence will be provided to give you the resources you need to start your percussionists on the right foot (or stick). Course packs are included that can serve as a method book for beginning snare classes.
INTRODUCTION TO ORFF SCHULWERK
with Jean Hersey  March 24-25  1 graduate credit  $340  #6338
This course provides an opportunity to experience the Orff approach, a hands-on, creative method for teaching general music. Students will sing, play barred instruments and other percussion as well as recorder, dance, and most of all, create! Discussions focus on how this approach can impact curriculum and assessment as well as how it aligns with the Danielson Framework and Common Core Standards.

Required materials: Please wear comfortable clothes and bring a soprano recorder.

A COMPLETE GUIDE TO PLAYING & TEACHING THE UKULELE
with Kalani Das, MT-BC  ONLINE  3 graduate credits  $1,020  #7648
The ukulele has become one of the most popular instruments in music education, and with good reason: It's inexpensive, portable and user-friendly for both teachers and students. This course covers everything you'll need to know to start using the ukulele in your classroom, including uke anatomy, tuning, types and features, how to read chord diagrams, strumming patterns, popular chords and chord progressions. Suitable for absolute beginners through intermediate players.

SIBELIUS MUSIC NOTATION
with Vincent Leonard  ONLINE  3 graduate credits  $1,020  #7608
This course is perfect for K-12 educators to explore and create notation projects using Sibelius 7, 7.5 or 8 software. Activities include creating custom worksheets for music theory, composition, performance, flashcards and more. Special attention will be given to creating warm-ups and arrangements for any ensemble including band, jazz, orchestra and chorus. Lesson projects will include participant-designed materials for immediate application in the curriculum. No previous experience with Sibelius required! This course is designed for both Mac and PC versions of Sibelius.

ENROLLMENT LIMITED TO 15


Required software: Students must have Finale 2012 or 2014 in order to participate in this course.

CULTIVATING CREATIVITY USING MUSIC CREATION TOOLS
with Stefani Langol  ONLINE  3 graduate credits  $1,020  #7598
The new National Core Arts Standards place broad emphasis on three artistic processes - creating, performing and responding to music. Inherent in the new standards is an endorsement of incorporating technology in all aspects of music education with the goal of fostering curiosity, experimentation, and above all, creativity. Music creation tools are ideally suited to encouraging all students, regardless of their musical knowledge, to become active creators. This project-based course explores open-ended, student-centered activities that promote individuality, independence and self-expression, using a variety of music creation tools (software, mobile apps, cloud apps and other online resources) suitable for the K-12 music classroom.
INTEGRATING CHROMEBOOKS INTO THE MUSIC CURRICULUM
with Stefani Langol  April 21-22  1 graduate credit  $340  #6298
Chromebooks provide schools with an inexpensive, simple-to-use solution for accessing online tools and resources that can be easily integrated into the K-12 music curriculum. This course explores myriad free and low-cost cloud-based tools that can enhance music teaching and learning, and evaluate a variety of lesson strategies for immediate use in your classroom. Topics include tools for teacher presentations, including Google Docs and Prezi; streaming music with Spotify and SoundCloud; classroom integration strategies for streaming video services such as TeacherTube and YouTube; and an overview of Learning Management Systems, including MusicFirst.

ENROLLMENT LIMITED TO 20

Requirements: Access to a Chromebook connected to the Internet. If you don’t have access to a Chromebook, a Mac or PC computer can be used. Basic computer skills are required such as setting up accounts & usernames/passwords, basic typing skills, uploading/downloading files, and familiarity using the Internet.

INTERDISCIPLINARY

TEACHING IMPROVISATION IN THE CLASSROOM & ENSEMBLE USING THE iPAD
with Michael Fein  ONLINE  3 graduate credits  $1,020  #7658
This course is designed for elementary and secondary general music teachers and ensemble directors (vocal, strings, band and jazz ensemble) who want to enhance improvisation skills in their students, including modal improvisation, the blues, and simplifying chord progressions. Participants will use GarageBand for iOS, iReal Pro and SmartMusic to create custom improvisation materials and discover existing resources. Participants will learn how to share these materials with students via YouTube, Dropbox and/or Google Drive.

Required device: An iPad2 or later, iPad Air, iPad mini or iPad Pro with the ability to connect the iPad to a Mac or Windows computer.

Required apps: GarageBand for iOS Free; iReal Pro ($12.99 SRP); Classic SmartMusic Free (30-day subscription provided during the last 3 weeks of the course); Google Drive Free; and Dropbox Free. Students will need all these apps to participate in the course.

MUSIC EDUCATION & SOCIAL EMOTIONAL LEARNING (SEL): THE HEART OF TEACHING MUSIC
with Dr. Scott Edgar  ONLINE  3 graduate credits  $1,020  #7618
Scott Edgar wrote Music Education and Social Emotional Learning: The Heart of Teaching Music (2017) to better prepare music educators to engage their students musically, socially and emotionally. In this course, he reflects on individual classroom contexts, learning about SEL, and examines techniques to enrich the music classroom. Modules include: (a) what is SEL; (b) socialization in the music classroom; (c) self-awareness in the music classroom; (d) relationships in the music classroom; and (e) responsible decision-making.

MAGICAL HISTORY TOUR: THE STORY OF THE BEATLES  
with Jack Klotz Jr.  ONLINE  3 graduate credits  $1,020  #7668
Even nearly a half century after their breakup, The Beatles serve as the archetypal rock band and “boy band,” and their careers, as well as those of the people who surrounded them and worked with them, permanently changed the nature of the music business. They solidified the concept of the performer who writes his or her own material, established producers and engineers as creative professionals, and showed the world how art and commerce could coexist (though that road was not always smooth). In this course, we trace the history of the world’s most famous music group and the professionals who developed their work and careers – from the individual members’ formative years through their formation as a group, through their growth as writers and performers into one of the world’s first truly global phenomena, through their eventual breakup. In all of this and more are lessons that can help today's students understand the foundations of the music industry.

Required material: The Beatles Anthology DVD set
Required software: Stable wifi, and access to Spotify (free side OK) and YouTube.

EXPERIENCING JAZZ  with Rick Lawn  ONLINE
MECA Students:  3 graduate credits  $1,020  #7628
MMEd Candidates:  2 graduate credits  $1,035  #576
A study of jazz from its African and European roots through its emergence at the turn of the 20th century as a unique and distinctive American art form. This course immerses students in a journey through time, placing the music within larger cultural and historic contexts as various styles of jazz are studied along with their primary innovators. Sixty streaming audio tracks and other materials are used to provide students with a better understanding of how jazz developed. Special topics include women in jazz and contemporary trends.

Online sessions: This course is not structured in the typical live chat session format but as written discussion postings. Students must participate in three of the four scheduled discussion postings, and can post comments within the session windows below:

Session 1: February 14-21  
Session 2: March 3-7  
Session 3: March 25-28  
Session 4: April 14-18

Required textbook: Experiencing Jazz, Second Edition (book and online access to music pack) by Richard Lawn (ISBN-13: 978-0415659352; ISBN-10: 0415659353). Please note: Students are responsible for purchasing the book and companion website access. Prices can vary by as much as $40; students are strongly encouraged to shop around for discounts, used copies or ebooks such as the Kindle version. Please note that the website token is typically not discounted due to music licensing restrictions.
INCREASING STUDENT ENGAGEMENT & RETENTION

with Glen Schneider  **ONLINE**  3 graduate credits  **$1,020**  **#7638**

Successful music programs display excellent student engagement and long-term retention. This course equips you to effectively strengthen program philosophy, advocacy, classroom engagement, and communication between teachers and students. Learn new and exciting ways to engage with students, parents and the community through assessment of peer-reviewed articles, professional resources and sharing/discussion within each class.

**Chat sessions:** Chat sessions are optional and will be held monthly on Thursdays from 7:30-8:30 p.m. CST (specific dates to be determined once the course has convened).

DIGITAL OPEN HOUSE

February 24 & April 14  **FREE**

Join VanderCook faculty for a morning exploring our graduate program. Learn about the structure, outcomes and timelines for our general music, orchestra, choral and band tracks. Time will be reserved for you to assess your personal and professional goals, which will assist in the design of your program of study. "Lightning Talks" will help you understand our foundations component, which includes principles of research and academic writing, develop initial thoughts for your comprehensive review project, how it relates to your teaching, and how it informs your study at the college. You’ll meet the people who’ll guide you in this next step in your education and help you know what to expect in this very focused program.

**Complete this course and receive a $250 discount on your first summer of residency!** (Valid up to three years after completing the course.)

NOTEFLIGHT LEARN EDUCATOR CERTIFICATION

with Stefani Langol  **ONLINE**  3 graduate credits  **$99**  **#7498**

Teaching music with Noteflight Learn allows you and your students to create, record and share music in ways never before possible. This project-based course provides real-world training on using Noteflight Learn in the music classroom. This 12-hour course is offered with or without graduate credit and upon successful completion participants will become Noteflight Learn Certified Educators. Easily manage students and other teachers in a Noteflight Learn site, including Google Classroom integration; develop composition and arrangement assignments; develop music theory and analysis assignments; use live audio recording for assessment and feedback; discover and share new music from content libraries and the Noteflight community; and assess creative projects in a collaborative online environment. Music educators will want to take this course to understand how to get the most out of Noteflight Learn and become a certified resource for other teachers.

**Requirements:** No experience needed. You do not need to be a current Noteflight Learn user to enroll and a site will be provided for your use during the course.

**Cohorts:** This is a four-week online course held three times during the spring. When registering for this course, please indicate the specific four-week cohort you wish to attend: February 5, March 12 or April 9. **ENROLLMENT FOR EACH COHORT LIMITED TO 15**
About Workshop & Retrospective Offerings:
Students may earn up to two semester hours of graduate credit by attending concert performances, educational clinics and exhibits at the conferences listed below. Students must attend clinic sessions and concerts for 12.5 hours for one graduate credit, or 25 hours for two graduate credits. A notebook describing and critiquing all sessions, concerts or exhibits, including copies of all handouts, concert programs and other supporting materials, must be submitted in order to receive credit. Students may need to register for each conference individually; please check each event’s website for details. MECA continuing education tuition does not include any registration fees assessed by the hosting organization.

AMERICAN CHORAL DIRECTORS ASSOCIATION (ACDA) 2018 REGIONAL CONFERENCE RETROSPECTIVES
Coordinated by Dr. Robert L. Sinclair March 8-11 (Minneapolis, MN)
$330 for 1 graduate credit, less ACDA 50% scholarship = $165 (#7228A)
$660 for 2 graduate credits, less ACDA 50% scholarship = $330 (#7228B)
The notebook and supporting materials required to receive credit must be submitted to VanderCook no later than April 16, 2018. Students seeking credit must also register with ACDA for the workshop. Please visit www.acda.org for details.

AMERICAN STRING TEACHERS ASSOCIATION (ASTA) 2018 NATIONAL CONFERENCE: A RETROSPECTIVE
Coordinated by David Eccles March 1-4 (Pittsburgh, PA)
$330 for 1 graduate credit (#7238A) / $660 for 2 graduate credits (#7238B)
The notebook and supporting materials required to receive credit must be submitted to VanderCook no later than April 9, 2018. Students seeking credit must also register with ASTA for the workshop. Please visit www.ilasta.com for details.

ILLINOIS MUSIC EDUCATION CONFERENCE (IMEC) 2018
Coordinated by Patrick Benson January 25-28 (Peoria, IL)
$330 for 1 graduate credit #7308
The notebook and supporting materials required to receive credit must be submitted to VanderCook no later than February 26, 2018. Students seeking credit must also register with IMEC for the conference. Please visit http://www.ilmea.org for details.

JUDGES ACADEMY with Ken Snoeck ONLINE 3 graduate credits
Level I (#7226) Level II: Music (#7236) Level II: Visual (#7246)
$900 each, less Judges Academy 50% scholarship = $450 per level
Level One: The Foundation of Pageantry Arts Assessment
Level Two: Advanced Techniques of Adjudication for Pageantry Arts
Students must have fully completed all requisite course assignments in order to receive credit. Please visit www.judgesacademy.com for full details.

MUSIC FOR ALL DIRECTORS ACADEMY March 15-17 (Indianapolis, IN)
$300 for 1 graduate credit, less Music for All 50% scholarship = $150
The notebook and supporting materials required to receive credit must be submitted to VanderCook no later than April 23, 2018.
CONTINUING EDUCATION COURSE FORMATS

Weekend Courses
**Saturday classes** are generally held from 8:00 a.m. to 5:00 p.m., with two 15-minute breaks and one 60-minute lunch break scheduled. **Sunday classes** are generally held from 8:00 a.m. to 1:00 p.m., with one 15-minute break scheduled. Individual schedules and break times may vary per individual instructor.

Online Courses
VanderCook Online is powered by Schoology (www.schoology.com), a learning management system that enables you to interact directly with your instructor, fellow classmates and members of the greater VanderCook Online community. You'll be able to work at your own pace each week while completing assignments and posting responses to discussion questions.

Online spring courses officially begin Monday, February 5. Once your registration is processed and your account is created, you'll receive an email with login instructions one week before online courses begin. On the morning of February 5, log in at www.online.vandercook.edu, at which point you'll have access to your classroom and course material.

Instructors will establish specific online chat meeting times once the course has convened. Chat sessions are a required component of all online courses. If you are unable to meet at a scheduled time, please make alternate arrangements with your instructor.

Online MMEd/Continuing Education Courses & Credit Hours
Students enrolled in the MMEd program at VanderCook are eligible to enroll at the 500 level. Students not enrolled in the MMEd program who wish to earn graduate credit as a continuing education student should register at the 7000 level. The difference in credits earned and tuition cost is attributed to the difference in tuition rates for the MMEd and continuing education programs.

Semester credit hours for VanderCook’s graduate degree programs are calculated using the 50-minute academic hour or Carnegie Unit (750 minutes per credit). Semester credit hours for the continuing education program are calculated using the 60-minute clock hour (750 minutes per credit).

Hybrid Online/Weekend Courses
In the week(s) prior to the on-campus meeting, you'll be added to a special course section in our online learning management system, Schoology (www.schoology.com). Instructors will post materials for you to review, and you'll be able to connect with your classmates before and after the scheduled on-campus portion(s) at VanderCook. On-campus portions are generally held at VanderCook from 8:00 a.m. to 5:00 p.m. on the scheduled day, unless specified otherwise.

Cancellations
Refunds of tuition, less the non-refundable deposit, may be requested up to 5:00 p.m. CST on the Friday two weeks prior to the beginning of the course. Students canceling enrollment in a weekend or retrospective course will be refunded their tuition less $25. Students canceling enrollment in online courses will be refunded their tuition less $75. Students canceling enrollment in Band Instrument Repair will be refunded their tuition less a $150 cancellation fee. VanderCook reserves the right to cancel any course due to insufficient enrollment, in which case all tuition will be refunded.

Auditing
Any course may be audited for no credit. Full tuition costs apply.

Photography
By enrolling in a continuing education course, you agree that photographs and/or video taken of you during your participation may be used by VanderCook for promotional purposes. For any questions or concerns, please contact us at 312.788.1156 or meca@vandercook.edu.
SPRING 2018 MECA Registration

NAME (FIRST, MIDDLE INITIAL, LAST)    SOC. SEC. #

HOME ADDRESS    CITY    STATE    ZIP

HOME PHONE    WORK PHONE    DATE OF BIRTH

SCHOOL NAME    SCHOOL ADDRESS

MAJOR INSTRUMENT OR VOICE    EMAIL ADDRESS

FIRST NAME AS YOU WOULD LIKE IT TO APPEAR ON YOUR NAME TAG

Have you earned credit through VanderCook before? □ Yes    □ No

If YES, are you currently enrolled in the VanderCook MMEd program? □ Yes    □ No

If NO, please indicate degrees earned: □ BMEd    □ MMEd    □ Doctoral Degree

DEGREE OF MAJOR(S)    NAME(S) OF GRADUATING COLLEGE(S)

A degree in music or music education is required to take a continuing education course. Any exceptions must be approved by VanderCook's Director of Continuing and Online Education.

ENROLLMENT

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For Noteflight Learn Educator Certification, please specify which four-week cohort you wish to attend: February 5, March 6 or April 9.

TOTAL

PAYMENT

☐ Check or money order payable to VanderCook College of Music
   (please indicate “MECA registration” in the memo field)    CHECK #

☐ Visa    ☐ Discover    ☐ MasterCard

CARD #    EXP. DATE    CCV

SIGNATURE    DATE

How did you hear about the MECA program?

☐ print ad    ☐ email    ☐ online ad    ☐ social media    ☐ word of mouth

Easy online registration at www.vandercook.edu/programs/meca