



STUDENT GRIEVANCE FORM

Students of VanderCook College of Music may use this form to submit a formal grievance concerning formal and informal school policy, classes, harassment (including sexual harassment), or any other matter affecting the day-to-day academic, musical, and social climate of the college that the student believes to be unfair, unjust, or an obstruction to his/her learning. Prior to submitting a formal grievance, students should first attempt to resolve the grievance informally through a discussion with the party(ies) involved. Students are to submit this form to the appropriate dean or president's office.

Grievant: _____ e-mail: _____

Name(s) person(s) against whom grievance is being filed: _____

STUDENT STATEMENT OF GRIEVANCE: (Provide a brief statement of facts, including dates, to identify the issue you believe to be unfair, unjust, or an obstruction to your learning – attach a continuation page, if necessary)

Grievant's Signature

Date

Date grievance received: _____ Recipient Signature: _____

Print Name: _____